



Volunteer Intern Description: Impact Study Design

Reporting to the Director of Homeowner Services, the Volunteer Intern will be responsible for the design of a comprehensive impact study and evaluation program in order to help Pikes Peak Habitat for Humanity (PPHFH) track program outcomes and monitor the impact of an affordable homeownership program for our beneficiaries and greater community that we serve.

Responsibilities may include, but are not limited to:

- Conducting a literature review in order to create a foundation for the impact study. Review topics including but not limited to: what makes people successful in homeownership; the Habitat for Humanity model; the socio-economic dynamics of PPHFH's target market, and more.
- Conducting a review of all elements of the PPHFH homeownership program in order to understand how the organization functions and the key pieces of the program to be evaluated.
- Collaborating with PPHFH staff, board and other stakeholders in order to identify intended outcomes of PPHFH's homeownership program, and how PPHFH measures success and achievement of our mission.
- Conducting surveys, interviews, and focus groups with key stakeholders and PPHFH homeowners to further identify intended program outcomes and key metrics to be measured.
- Compiling research in order to summarize and identify the intended outcomes of the PPHFH homeownership program and the metrics that should be studied.
- Creating a study design using quantitative and qualitative research methods that can be easily incorporated into current PPHFH program elements by staff/volunteers.
- Creating tools (surveys, interview questions, databases, etc) to use to collect and manage impact study data.
- Training staff in the use of tools and data analysis methods for ongoing use.

Qualifications:

- Excellent organization, detail-orientation, and project management skills
- Self-starter and self-manager
- High integrity, strong work ethic, and a connection to Habitat for Humanity's mission
- Culturally competent; ability to work with families from diverse cultures and backgrounds
- Professional communicator and trustworthy with sensitive information
- Thorough knowledge of Microsoft Office, in particular Excel
- Experience with research methodology: qualitative and quantitative
- Reliable personal transportation

Office hours:

To be determined in consultation with Director of Homeowner Services

Contact: Janet Risley (719) 475-7800 ext. 103, janet@pikespeakhabitat.org