

## AGENDA

### PIKES PEAK HABITAT FOR HUMANITY Faith Relations Committee Meeting June 21, 2018

12:00 PM to 1:00 PM

Pikes Peak Habitat for Humanity  
2802 N Prospect St  
Colorado Springs, CO

- |       |  |             |
|-------|--|-------------|
| 12:00 | 1. Welcome, Roll Call and Chair's Remarks / Prayer   |             |
| 12:05 | 2. Review / Approval of Agenda   | action      |
| 12:08 | 3. Review / Approval of Minutes (5/24/18)<br>(see attached)  | action      |
| 12:10 | 4. Interfaith Build<br>(see attached)  | discussion  |
| 12:25 | 5. Faith Relations Committee Member Recruitment <ul style="list-style-type: none"><li>• Al Castinado @ St Peters Catholic in Monument</li><li>• Kamel Elwazeir @ Islamic Society of Colorado Springs</li><li>• Other</li></ul> | discussion  |
| 12:30 | 6. Interfaith Build Sponsorship Letter<br>(see attached)   | discussion  |
| 12:35 | 7. Faith Relations Committee Member Position Description   | discussion  |
| 12:45 | 8. HFH-I Faith Relations Pilot Webinar ("Partnerships") <ul style="list-style-type: none"><li>• Cultivating Faith Partnerships</li></ul>   | information |
| 12:55 | 9. Other Items, Adjournment, Closing Prayer <ul style="list-style-type: none"><li>a) Next Committee Meeting -- August 23, 2018 (4<sup>th</sup> Thursday)</li></ul>   |             |

**PPHFH Faith Relations Committee**  
(fiscal year 2018)

**Barb Treacy (Chair)**

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719-528-6577

**Jeff Mawhirter**

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719-332-3052

**Chuck Smith**

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**Corey Almond**

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**Staff**

**Iain Probert**

PPHFH

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**Jan Plimpton**

Consultant

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Castle Rock, CO 80109

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PPHFH Faith Relations Committee

PPHFH Business Office

May 24, 2018

12:00-1:00 PM

In attendance:

Committee Members

Barb Treacy

Chuck Smith

Corey Almond

Jeff Mawhirter

Staff

Iain Probert

Jan Plimpton

Linda Stahnke

- Welcome, Prayer, Opening remarks – Ms. Treacy
- Review/Approval of Agenda – Ms. Plimpton's goal to get them out 1 week in advance
- Review/Approval of Minutes from 4.26.18

The committee reviewed some work assignments for Ms. Plimpton:

- Got Mr. Mawhirter connected with MyHabitat
- Mr. Almond – will follow up on Ms. Plimpton's email
- Will be redrafting the Faith Relations contract for the churches.

Minutes were approved.

- **Discussion of potential changes to the Faith Relations Committee Position Description**

The current one is four years old and needs to be updated. Proposed changes emphasize the committee's role in achieving the organization's mission. Some responsibilities belonged in other places, some bullets separated into additional items, etc. Discussion of responsibilities that will be tied to the new Strategic Plan.

- Additional discussion on needed budget for the committee. This would be for things that are tied to the work of the committee, such as providing food at ministry events and conferences/outreach events with churches.
- A discussion followed about the committee's role in creating a portion of the Strategic Plan and the FY 20 budget. Mr. Probert explained the timeline for budget creation.
- The committee members agreed to email each other with recommendations.

- **Discussion of recruitment of additional members for the Faith Relations Committee**

The committee discussed past members and whether they might be available to be on the committee again.

- Who can speak with Al Castanedo – a construction regular volunteer?
- Can we connect with IHN (now called Family Promise)?
- Could Mr. Elwazeir (Islamic Society) recommend someone from his organization to serve in the committee?
- Westside Cares, Mercy's Gate?
- Evangelical churches
- Buddhist meeting? (Ms. Plimpton will contact Ellen from her list) Mr. Almond is willing to go with her.
- First Congregational – downtown has a new pastor

The committee discussed the need for caution in how to approach organizations without competing for donors or volunteers. Ms. Treacy will speak with Ms. Medina on how to approach these groups.

- **Discussion of the Interfaith Build** (see memo from packet)

Items from the HFHI toolkit. Discussion of timeline. Twelve or more interested churches are needed, with a total of \$75k to break ground, then another \$75k to complete the build.

Religious holidays were discussed and a caution not to conflict with the Thrivent Build. The committee would seek out churches that are not already on board for that group. Ms. Plimpton will approach some.

The committee is considering a separate ad hoc subcommittee. Discussion followed about reaching out to other groups like CS I Love You/City Serve (Woodmen Valley Chapel). Mr. White (COO) is involved with that group. Ecumenical Social Ministries had a home for 9 women, but recently lost that building. There must be mutual benefit. Mr. Mawhirter pointed out that we have brand equity to bring to the table. Ms. Treacy mentioned an October 4-6 forum. She has shared this info with Ms. Medina to get her input. Mr. Mawhirter knew of several churches who were past supporters who might help. (Tri-Lakes United Methodist). Other groups were considered: Jewish, Unitarian, Mennonites.

The committee will host an exploratory breakfast in September or October. They will work to identify potential steering committee members and church champions. There will be four topics to work on:

- Developing trust and understanding
- Goals and principles
- Core issues / call to service
- Faith in action

Mr. Mawhirter said that having a Habitat homeowner speak would be important.

Mr. Almond asked what was the goal for a steering committee? Ms. Treacy mentioned things that are required in doing a build: establishing build days, developing a schedule, how volunteers would be fed. She warned that this could be chaotic because of church's schedules.

Ms. Plimpton said that the greater goal is to bring a broad group of people together. The goal of the steering committee would be getting people of different faiths to work together. Mr. Almond pointed out that it was somewhat like the Apostles' Build. Mr. Probert said advisory committee might be a better term. You would need someone from each of the different groups, then help them to work together. There would be representation from all groups and there would be an opportunity to work out possible difficulties in advance so that they don't interfere with the build. Mr. Mawhirter thought it would be less formal, evolving out the the different groups' involvement. He cautioned against being too committee-heavy. Mr. Almond agreed, saying it should be more nature.

The committee agreed to begin communicating on these things via email.

- **Thrivent Build Update**

Mr. Probert said that there had been a kick-off breakfast featuring a powerful homeowner story. Thrivent is now on our website. The ground breaking for the Thrivent home took place May 19. A Thrivent representative was there. There will be 15 build days. The home is projected to be completed by Dec. 15, 2018. Thrivent plans to reach out to churches in addition to Lutheran. It is expected that 25% of the volunteers on the project will be non-Thrivent members. In the past there was a requirement that 50% of the volunteers on the build had to be Lutheran church members. Mr. Probert stated that he has calls every two weeks with Thrivent.

- **HFHI Faith Relations Pilot Webinar**

Ms. Plimpton will send out a link to a webinar with a handout on establishing faith councils, committees and advisory boards. It was done by a group of four affiliates and is available for listening. There is another webinar coming up in June.

- Closing prayer by Ms. Plimpton, adjournment at 1 PM.

Next Committee meeting is tentatively set for June 21, 2018 at noon-1 PM.

## MEMORANDUM

**TO:** Faith Relations Committee (FRC)  
**FROM:** Jan Plimpton  
**DATE:** June 14, 2018  
**SUBJECT:** Interfaith Build (IB)

From our discussion at the May FRC meeting, it became clear the timeline for the IB needs substantial revision and a goals statement needs to be created to ensure clarity as to how an IB differs from an Apostles Build. The purpose of this memo is to provide a revised timeline and a narrative as to the goals of the IB that will set the stage for success.

### Goals Statement

In addition to the goal of raising funds to construct a home for a deserving family, an IB seeks to build understanding between people of different faiths, bringing them together to work toward a common goal and accept one another. For most faiths, a call to care for the poor challenges followers to put their faith in action, so the common goal of building a home for a deserving family should serve as a point of unity. Rather than just talking about how we should all get along, we will provide a volunteer opportunity for good. A major challenge for an IB is to build trust between people and organizations of different faiths. Our history is unfortunately full of examples where non-Christians have been poorly treated and even harmed by "Christians" and even within the Christian faith significant disputes have occurred, so building trust is likely to present challenges to the IB. The integrity of our process is key. So, an additional goal of the IB is to create an environment where a dedicated group of people of different faiths can safely come together in dialog and action to develop positive relationships and understanding of one another's beliefs that will work to the benefit of the whole El Paso County community.

### Approach

As we discussed, we will use a two pronged approach comprised of staff / committee / Board member outreach to a full range of faith communities combined with identification of leadership from those communities to serve on a steering committee **or** as "Champions".

### Connecting with Existing Interfaith Groups

As we discussed, we will reach out to existing interfaith groups and their participants: City Serve, COS I Love You, and Family Promise (formerly IHN). We will reach out to Ken Norwood at City Serve. Is there a specific contact who coordinates efforts for Family Promise? I do have a listing of the churches that participate in Family Promise.

### Timeline

June 2018	further discussion of plan and timeline
June - September	connect with each of the 26 existing Apostles Build churches with a combined appreciation for past support / request for Interfaith connect with Muslim, Jewish, Unitarian, Buddhist, LDS, Hindu, Mennonite, Sikh, etc. faiths connect with existing interfaith groups identify interested faith groups <b>"it is always about relationships"</b>
October	kickoff exploratory meeting (breakfast)

November	identification of Steering Committee/Champion members Steering Committee meeting (developing trust and understanding) outreach to Champions
December	progress update
January 2019	Steering Committee meeting (developing goals and principles) outreach to Champions
January – June	get sponsorship contracts signed with participating groups
February	Steering Committee meeting (housing as a core issue / call to service) outreach to Champions
March	Steering Committee meeting (faith in action) outreach to Champions
July	groundbreaking
July – March	construction / build days
April 2020	dedication



# House Sponsorship

## 2020 Interfaith Build Letter of Partnership

Seeking to put God's love into action, Habitat for Humanity brings people together to build homes, communities and hope. The purpose of this agreement is to create a partnership between Pikes Peak Habitat for Humanity (PPHFH) and the House Sponsor. The purpose of this partnership is to provide the necessary resources to build a PPFH home that will be sold to a qualified, low-income family in El Paso County. By signing this agreement, both parties agree to make the best efforts to accomplish the following:

1. PPFH will provide the building site for the home.
2. PPFH, as a general contractor, will provide building plans, material takeoffs, and a construction schedule for the house. The home will be of high quality and will meet or exceed all local building codes.
3. The house sponsor(s) will assist in promoting the partnership to its congregation, and encourage them to support the project as volunteer labor.
4. The house sponsor(s) will provide to PPFH a minimum gift of \$5,000 to become a shared house sponsor. We ask that you secure at least half of your gift in cash prior to the groundbreaking ceremony.
5. As titleholder, PPFH will sell the home with an affordable mortgage to a qualified Habitat family. The family will contribute up to 400 hours of "sweat equity" labor into the construction of the Habitat home.
6. We believe God has blessed us with great resources in this community and nation; we therefore give 10% of any undesignated incoming gifts toward Habitat for Humanity International's work in poor areas of the world. We invite the house sponsor(s) to join us by contributing an additional 10% for our global work, but this is not required.
7. Any news release, public announcement, advertisement, or publicity proposal to be released by either party concerning the activities contemplated by this agreement shall be subject to the approval of the other party prior to release.
8. All activities and work will be in accordance with the Habitat mission and vision.
9. Sponsor(s) agree to a meeting, following the dedication of the completed home, for the purpose of program evaluation in order to insure that home sponsorships are beneficial and fruitful to all parties.

This agreement is not meant to limit either party in its commitment or obligations. In the true spirit of partnership, PPFH and the house sponsor(s) will work together throughout the project to meet the mutual goals of each organization.

### Agreed in partnership:

\_\_\_\_\_  
Kris Medina, Executive Director/CEO  
Pikes Peak Habitat for Humanity

Date

\_\_\_\_\_  
House Sponsor

Date



## ***Position Description: Faith Relations Committee Member***

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### **PURPOSE**

The Faith Relations Committee of Pikes Peak Habitat for Humanity (PPHFH) provides a communication and action link between PPFH and the broad range of faith communities of El Paso County. This Committee is essential to achieving our mission: "Seeking to put God's love in action, PPFH brings people together to build homes, communities and hope." The Committee fosters and supports the relationships with faith organizations and aids in seeking out new faith communities to engage in partnership of accomplishing our mission. The Faith Relations Committee takes part in activities to achieve our mission of a world where everyone has a decent place to live.

### **CHAIR**

Barb Treacy  
719.528.6577  
[owl3333@gmail.com](mailto:owl3333@gmail.com)

### **STAFF LIAISON**

Iain Probert  
719.475.7800  
[iain@pikespeakhabitat.org](mailto:iain@pikespeakhabitat.org)

### **MEMBERS**

Committee Chair, Director of Development, Development Associate and at-large Committee Members. When possible, representation shall be from a range of faith communities currently providing support to and sponsoring homes with PPFH. Others will be invited to join, so that membership continues to grow and diversify to match that of the community in El Paso County. Members of the Committee shall be approved by the Board of Directors. Members should include members of the clergy / faith-based community and professionals from the disciplines of development and communications.

### **FREQUENCY**

Monthly on the fourth Thursday

### **RESPONSIBILITIES**

- Develop familiarity with the Faith Relations strategic plan, annual work plan and budget, providing guidance as to tactics and required resources
- Help identify and recruit long-term faith-based donors and sponsors
- Help identify and recruit additional committee members.
- Partner with PPFH Staff as necessary for special projects, problem solving, and consultation.
- Serve as an ambassador to the local faith community for PPFH. Open doors in personal faith communities.
- Energetically volunteer for and participate in Committee activities such as: providing support to current faith outreach and reaching out to new supporters in the faith community.
- Support involvement of faith communities in PPFH activities and events such as: Interfaith Builds, International Day of Prayer / World Habitat Day, ReStore, and Neighborhood Revitalization
- Share ideas and best practices with Staff and others on the Committee. Prepare to speak up/ask questions/offer new ideas and alternatives as appropriate.
- Stay informed about PPFH happenings.
- **Chair:** Devise meeting agendas (with staff liaison), chair and conduct Committee meetings, review meeting minutes, represent PPFH to the faith community at large, serve as a role model and leader among Committee members, provide periodic status updates to the Board at Board meetings.
- **Director of Development:** Act as liaison between the Committee and PPFH, coordinate meeting and event logistics, create agenda (with Chair), maintain contact list, share meeting minutes with Chair, provide support and resources to Committee.





## ***Position Description: Faith Relations Committee Member***

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### **EXPECTATIONS**

- Commit to at least one two-year term
- Make the appropriate time commitment to attend and participate in meetings, with additional time as required for preparation and special projects
- Be prompt and attend all meetings of the Faith Relations Committee. If it is necessary to be absent (i.e. an unavoidable work situation or illness) the member will inform the committee chair or staff. No more than two unexcused committee meetings within a 12 month period.

### **QUALIFICATIONS**

- Enthusiasm for PPHFH and its story.
- Understanding of the PPHFH mission / vision / mission principles and desire to promote PPHFH. An interest in affordable housing issues in El Paso County and the drive for change.
- Familiarity with the faith-based constituency in El Paso County.
- Willingness to help create partnerships with diverse faith-based communities.
- Eagerness to interact with people from all walks of life, particularly those of different faith traditions than one's own.

### **TRAINING PROVIDED TO COMMITTEE MEMBERS**

- Orientation to PPHFH, Construction Site / ReStore Visits, guidance on successful public speaking on behalf of PPHFH, HFH Knowledge Center and access to My.Habitat.org

### **BENEFITS TO YOU**

- Being personally rewarded by giving back to the community and by learning about other faiths/religions/philosophies.
- Gaining opportunities to network, meet new friends, and establish professional contacts and references.
- Work with other professionals to ensure El Paso County's low income families have an opportunity to achieve safe, decent and affordable housing.
- Training and resources described above