

JOB DESCRIPTION

Title: Construction Supervisor	Employment Status: Full-Time
Department: Construction/ReStore	FLSA Status: Non-Exempt
Reports to: Construction Superintendent/COO	Supervises: Volunteers

MISSION:

Seeking to put God's love into action, Pikes Peak Habitat for Humanity brings people together to build homes, communities and hope.

GENERAL DESCRIPTION:

The Construction Supervisor is responsible for supervising volunteers in building residential structures from foundation through final construction (receipt of Certificate of Occupancy). This position is also responsible for maintenance and projects at the ReStore. This position reports to the Construction Superintendent and COO.

CORE RESPONSIBILITIES ON SITE:

- Responsible for leading groups of volunteers in the construction of Pikes Peak Habitat for Humanity homes.
- Responsible for teaching all aspects of building skills from safety to clean up.
- Assist in the planning and preparation for daily activities on the construction site.
- Responsible for construction site safety.
- Assist with inventory of materials and tools to make sure we can accomplish all tasks necessary on our construction site.

CORE RESPONSIBILITIES AT RESTORE:

- Responsible for completion of projects at the ReStore
- Responsible for maintenance of ReStore building.

KNOWLEDGE & SKILLS:

- Ability to balance leadership and management roles within a growing department. Self starter and ability to work independently.
- Solid knowledge of residential construction and volunteer supervision.
- Successful leadership experience and ability to manage multiple projects simultaneously.
- Works as an effective and proactive team player. Collaboration, networking and relationship-building skills.
- Able to identify, evaluate, problem solve and give direction regarding problem resolution for individual and department-wide issues. Position requires an ability to effectively manage conflict.
- Knowledge of basic building maintenance.

- Makes decisions and solves problems independently and effectively. Ability to think and act decisively.
- Exceptional communication skills.
- Excellent interpersonal skills with diverse types of people.
- Positive, optimistic outlook that fosters an upbeat work environment.
- Ability to manage multiple projects simultaneously.

EDUCATION, EXPERIENCE:

- HS diploma or equivalent required, with significant residential construction supervisory experience. BA/BS preferred.
- 1 or more years of direct on-site experience with increasing responsibility in an applicable setting.
- Thorough understanding of and project management experience in the residential home construction process.
- Knowledge of applicable residential building codes.

PHYSICAL REQUIREMENTS NECESSARY TO PERFORM THIS JOB:

- Ability to work effectively in both ReStore and construction site environments.
- Ability to travel to and from meetings or appointments in locations and times when public transportation is unavailable.
- Ability to adequately traverse a residential construction job site; climbing, jumping, lifting, carrying (minimum 50 lbs.) or other similar activities as required.
- Ability to evaluate completed construction tasks/stages for their correctness.
- Ability to communicate assigned tasks or to convey information to staff and volunteers.
- Ability to maneuver typical construction site obstacles.

WORK ENVIRONMENT AND CONDITIONS:

- This is a full-time position Tues.- Wed. 8:30am- 5pm./ Thur.- Sat. 8am-4:30pm.
- Exterior working environment during a variety of weather conditions.
- Ability to drive all construction vehicles as required and be insured.
- Able to drive in metro area to reach construction sites.