



Volunteer Position Description: Faith Relations Committee Member

PURPOSE

The Faith Relations Committee of Pikes Peak PPHFH for Humanity (PPHFH) provides a communication and action link between PPHFH and our faith community. It fosters and maintains the relationships with faith institutions and it constantly seeks out new congregations and provides help to them with becoming a partner in the mission of PPHFH. The Faith Relations Committee will ensure that activities effectively accomplish the mission of providing safe, decent, and affordable housing.

CHAIR

Barb Treacy
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STAFF

Iain Probert
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MEMBERS

Committee Chair (selected by the Director of Development or committee members), Director of Development, Development Associate and at-large Committee Members. When possible, representation shall be from all major faith communities currently providing support to and sponsoring homes with PPHFH. Others will be invited to join, so that membership continues to grow and diversify to match that of the community in El Paso County. Members of the Committee shall be approved by the chair with advice and consent from the Development Director.

FREQUENCY

RESPONSIBILITIES

- Update development by-laws and policies as needed, and work in conjunction with the Faith Relations Committee.
- Develop the annual strategic plan and budget in cooperation with the Development Director.
- Help identify and recruit long-term faith-based donors and sponsors and other committee members.
- Partner with PPHFH Staff as necessary for special projects, problem solving, and consultation.
- Serve as an ambassador to the local faith community for PPHFH. Open doors in personal faith communities.
- Energetically volunteer for and participate in Committee activities such as: providing support to current faith outreach and reaching out to new supporters in the faith community.
- Plan for and participate in Committee activities and events such as: Building on Faith Week (summer) and International Day of Prayer / World PPHFH Day (fall).
- Share ideas and best practices (volunteer coordination, fundraising, etc.) with others on the Committee. Prepared to speak up/ask questions/offer new ideas and alternatives as appropriate.
- Stay informed about PPHFH happenings.
- Members should include members of the clergy / faith-based community, professionals from the disciplines of development, communications, sales and marketing.
- *Chair:* Devise meeting agendas (with staff liaison), chair and conduct Committee meetings, represent PPHFH to the faith community at large, serve as a role model and leader among Committee members, provide periodic status updates to staff, Committee and faith community.
- *Director or Development:* Act as liaison between the Committee and PPHFH, coordinate meeting and event logistics, create agenda (with Chair), maintain contact list, share meeting minutes, provide support and resources to Committee.



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EXPECTATIONS

- Members shall be expected to commit to at least one two-year term beginning in July.
- Make the appropriate time commitment to attend and participate in meetings, with additional time as required for other preparation and special projects – providing periodic status updates in Committee activities and assignments.
- Be prompt and attend all meetings of the Faith Relations Committee. If it is necessary to be absent (i.e. an unavoidable work situation or illness) the member will inform the committee chair or staff. No more than two unexcused committee meetings within a 12 month period.

QUALIFICATIONS

- Enthusiasm for PPHFH and its story.
- Understanding of the PPHFH mission / philosophy and wishing to promote it. An interest in affordable housing issues in El Paso County and the drive for change.
- Familiarity with the faith-based constituency in El Paso County.
- Willingness to help create partnerships with diverse faith-based communities.
- Eagerness to interact with people from all walks of life, particularly those of different faith traditions than one's own.
- Familiarity with development disciplines (major gifts, annual fund, estate planning, direct mail, social media) and/or communication strategies.

TRAINING

- Orientation, Prospective Member Visit, Construction Site Walkthroughs.

BENEFITS TO YOU

- Being personally rewarded by giving back to the community and by learning about other faiths/religions.
- Gaining opportunities to network, meet new friends, and establish professional contacts and references.
- Work with other professionals to ensure El Paso County's low income families have an opportunity to achieve safe, decent and affordable housing.
- Access to PPHFH for Humanity training resources such as HFH Knowledge Center and PPHFHLearns at my.habitat.org.