

Development Committee Minutes  
May 21st, 2019, 1530 - 1630  
Salsa Brava – Rockrimmon location

---

<b>Committee Members</b>	<b>Guests/Staff</b>
Sam Adams, <i>Chair</i> Martha Johnson, <i>Board Member</i> Jeff Mielke, <i>Committee Member</i> Chuck Smith, <i>Board Member</i>	Barb Treacy, <i>Board Member</i> Brittany Schaefer, <i>Guest</i>  Iain Probert, <i>Director of Development</i> Laura Williams-Parrish, <i>Community Relations Manager</i> Maggie Williams, <i>Donor Relations Manager</i> Sarah Buchen, <i>Construction Volunteer Coordinator</i>

---

**Excused Absence**

None

**Opening**

The meeting was held at Salsa Brava in association with the May *Off the Clock* activity. Mr. Adams opened the business part of the meeting at 1535 with prayer.

**Guest Introductions**

Mr. Adams went around the table asking all present to introduce themselves. Ms. Johnson introduced her guest Brittany Schaefer.

**2019 Donor Appreciation Event**

Ms. Williams provided background details to the recently held (May 8<sup>th</sup>) Donor Appreciation Event at the Ent Center for the Arts. Items discussed were as follows:

- Types of donors that were invited (73 attendees in total)
- Only negative appeared to be that dessert ran short
- Good for G.I.K. corporate donors/vendors to be seen and hear home owner stories
- Home owners stories were “powerful”
- Not having an “ask” was a positive and demonstrated that this was truly an appreciation event
- Track donors who attended to see if there is a continued/increased interest & investment in PPHFH
- Invite food donors (Sky Sox game/Adopt-A-Days etc.) to 2020 event
- Send out a “sorry we missed you” communication to those donors who RSVP’d yes but were no shows
- Mr. Adams congratulated the board members that attended for doing wonderful hosting duties
- Capture some aspects of the event on media in a non-obtrusive way, to be used in part, for the “sorry we missed you” donors
- Location and timing were good and okay for 2020 event – (Ent Center reserved for Wednesday 6<sup>th</sup>, May 2020)

**Other Business**

Mr. Adams led a discussion about internships centered on multimedia projects and volunteer opportunities. Mr. Smith suggested developing PSAs that feature elected officials. A further discussion was had about board member recruitment.

**Review of Minutes**

The minutes from the April 17th, 2019 committee meeting were approved.

**Adjournment at 1641 with a closing prayer led by Mr. Smith**

**Date of next meeting:** Wednesday, June 19<sup>th</sup> 2019 at PPHFH Business Office from 1530 to 1630