**PPHFH (virtual) Board Meeting Minutes DATE: October 5, 2020**

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| **Board Members** | **Present?** | **Staff and Guests** | **Present?** |
| Shannon Baumgartner | Y |  |  |
| Jay Carlson | Y | Stephanie Campbell, *Director of Finance/HR* | Y |
| Joel Hamilton | Y | Greg Kovach, *Director of Operations* | Y |
| Peter Hilts | Y | Kris Medina, *Executive Director/CEO* | Y |
| Martha Johnson, Vice President | N | Iain Probert, *Director of Strategic Partnerships* | Y |
| Ryan Mohling, President | Y | Janet Risley, *Director of Homeowner Services/Real Estate Acquisition* | Y |
| Ryan Panariso, Secretary | Y | Jeff White, *Chief Operations Officer* | Y |
| Peter Scanlon, Treasurer | Y |  |  |
| Chuck Smith | Y |  |  |
| Eric Stolp | Y |  |  |
| Ryan Teeples | Y |  |  |
| Laurel Thorstensen | Y |  |  |
| Bill Wall | Y |  |  |
| Candy Vandenberg | Y |  |  |
|  |  | **Guests:** |  |
|  |  | Janna Mulder |  |
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**CALL TO ORDER** The (virtual) October 5, 2020 regular meeting of the PPHFH Board of Directors was called to order at 5:47 PM by Mr. Ryan Mohling, president.

**OPENING DEVOTIONS ~ INTRODUCTIONS ~ ANNOUNCEMENTS**:

Mr. Ryan Mohling introduced Ms. Janna Mulder to the board, and each board member then introduced themselves and stated which committee(s) they served on. Mr. Bill Wall’s devotional theme was “Ready to Receive” centered around a quote from the Book of John. We need to learn to live in expectation, to keep our eyes open, and to hear the answers to prayers made in Jesus’ name.

**APPROVAL OF MINUTES:**

Motion made, seconded, and passed to approve the August 3, 2020 minutes as stated with one note to mark Mr. Eric Stolp as “present”.

**FINANCE REPORT**

Mr. Peter Scanlon, Board Treasurer summarized the August 2020 Dashboard financial activity. The ReStore had another outstanding month; investments have good positive results; and the sale of Habitat homes on the open market brought a $74k gain was recorded from the second mortgage proceeds. Mr. Scanlon also profusely thanked the board for the peer-selected Chris Brownlow Golden Hammer Award.

**ITEMS REQUIRING DISCUSSION AND/OR VOTE:**

* Ms. Kris Medina provided an overview of the purpose and reviewed the answers noted in the Quality Assurance Report that must be submitted annually to HFHI by the end of October. Motion was made, seconded, and approved to accept the annual HFHI Quality Assurance Report as presented and to remit to HFHI.
* Ms. Janna Mulder was introduced to the board, and her application to join the Board of Directors was presented by Mr. Ryan Mohling, who serves on the Family Selection Committee with Ms. Mulder. Ms. Mulder left the virtual meeting while discussion occurred. Motion was made, seconded, and passed to accept Ms. Mulder to the PPHFH Board of Directors. Ms. Mulder then rejoined the meeting and welcomed to the Board.
* Mr. Scanlon led the discussion regarding current board policy for the executive director/CEO to have check signing authority of $20,000 or less be increased to $75,000. A change in the policy also requires a board resolution to be presented to various banking partners so they have an accurate record of signing authority and limitations. Motion was made, seconded, and passed to approve both the revision to the existing policy and to approve the resolution authorizing the executive director/CEO to sign checks up to $75,000.

**EXECUTIVE DIRECTOR and STAFF REPORTS:**

**Executive Director and Staff Report**

Ms. Medina asked if there were questions regarding the submitted Executive Director & Staff Report, and then stated the United Nation’s World Habitat Day is today and provided a brief history of World Habitat Day. She also thanked the board members for such a strong turnout and the time to spend in-person celebrating the groundbreaking of ReStore Northeast.

**COMMITTEE REPORTS & RECOMMENDATIONS:**

Committee reports will be included in the Executive Director and Staff Report going forward. At times, specific committee activities will be highlighted during the board meeting.

**Strategic Plan**

Goal #2 Open 2nd ReStore: Mr. Panariso and Mr. White provided a brief update regarding the construction status. Board members discussed their excitement not only about the second store, but about the potential expansion of impact to the families we serve in El Paso County. Mr. Iain Probert also reminded board members that as they are out speaking to potential supporters to discuss the Enterprise Zone, and he provided an update on the Enterprise Zone participation renewal.

**OLD BUSINESS:**

**NEW BUSINESS:**

**COMING EVENTS:**

**CLOSING PRAYER:**

**MEETING ADJOURNED:**

The meeting was adjourned at 6:55 PM by Mr. Mohling.