

# BOARD OF DIRECTORS Monthly Meeting

November 1, 2021

**ReStore Northeast** 6250 Tutt Boulevard, Conference Room

also offered virtually via Zoom

#### AGENDA PPHFH BOARD OF DIRECTORS ReStore Northeast Conference Room (6250 Tutt Blvd) 5:45-6:30 pm November 1, 2021

- 5:45-5:50 CALL TO ORDER (Ryan P.)
- 5:50-5:55 OPENING DEVOTIONS (Janna Mulder)

#### 5:55-6:00 APPROVAL OF MINUTES

• October 4, 2021 Minutes (vote)

#### 6:05-6:20 ITEMS REQUIRING DISCUSSION AND/OR VOTE

- Audited Financial Statements as of June 30, 2021 (Rob G.) (vote to accept as submitted)
- 6:20-6:30 ADDITIONAL QUESTIONS OR COMMENTS

# **Board Minutes**

#### PPHFH Board Meeting Date: October 4, 2021

(Virtual and in-person at the Peel House: 1515 N Cascade Ave, Room 203)

Board Members	Present?	Staff and Guests	Present?
Shannon Baumgartner	Z	Stephanie Campbell, Director of	A (excused)
		Finance/HR	
Jay Carlson	Y	Greg Kovach, Director of Operations	A (excused)
Rob Giunta, Treasurer	Z	Kris Lewis, Executive Director/CEO	Y
Joel Hamilton	Y	lain Probert, Director of Strategic	A (excused)
		Partnerships	
Peter Hilts	Z	Karla Probert, Executive Assistant to	Y
		the ED/CEO	
Martha Johnson	Z	Jane Risley, Director of Homeowner	Y
		Services	
Ryan Mohling	A (excused)		
Janna Mulder, Secretary	Y		
Ryan Panariso, President	Y		
Chuck Smith	Z		
Eric Stolp, Vice President	Z		
Ryan Teeples	Y		
Candy Vandenberg	Z		
Bill Wall	Y		

#### CALL TO ORDER

The October 4, 2021 meeting of the PPHFH Board of Directors was called to order at 5:47 by Mr. Ryan Panariso, president.

#### **OPENING DEVOTIONS-INTRODUCTIONS-ANNOUNCEMENTS**

Mr. Joel Hamilton led the opening devotions with Matthew 27 about being doers of The Word.

#### **APPROVAL OF MINUTES**

Motion made by Mr. Bill Wall, Mr. Hamilton seconded and it was passed to approve the August 2, 2021 minutes as presented.

#### **FINANCE REPORT**

The finance report was given by Mr. Rob Giunta, treasurer. It has been a great year. The income was under budget this past month because RSNE was budgeted to be open in August with opening occurring in September.

#### ITEMS REQUIRING DISCUSSION AND/OR VOTE

Mr. Hamilton presented eight homeowners for consideration and presented the current living conditions and needs of each applicant. After home visits & discussion, The Family Selection Committee ranked the applicants based on need. Five future homeowners will get selected for a home build and possibly a total of seven for 2022 pending supply chain and staffing. The 7th

home would possibly be the Veteran Build. Mr. Panariso asked for a motion to approve the recommendations. Mr. Jay Carlson moved to approve; Mr. Wall seconded the motion and the motion passed per Family Selection Committee recommendations.

#### **EXECUTIVE DIRECTOR & STAFF REPORTS**

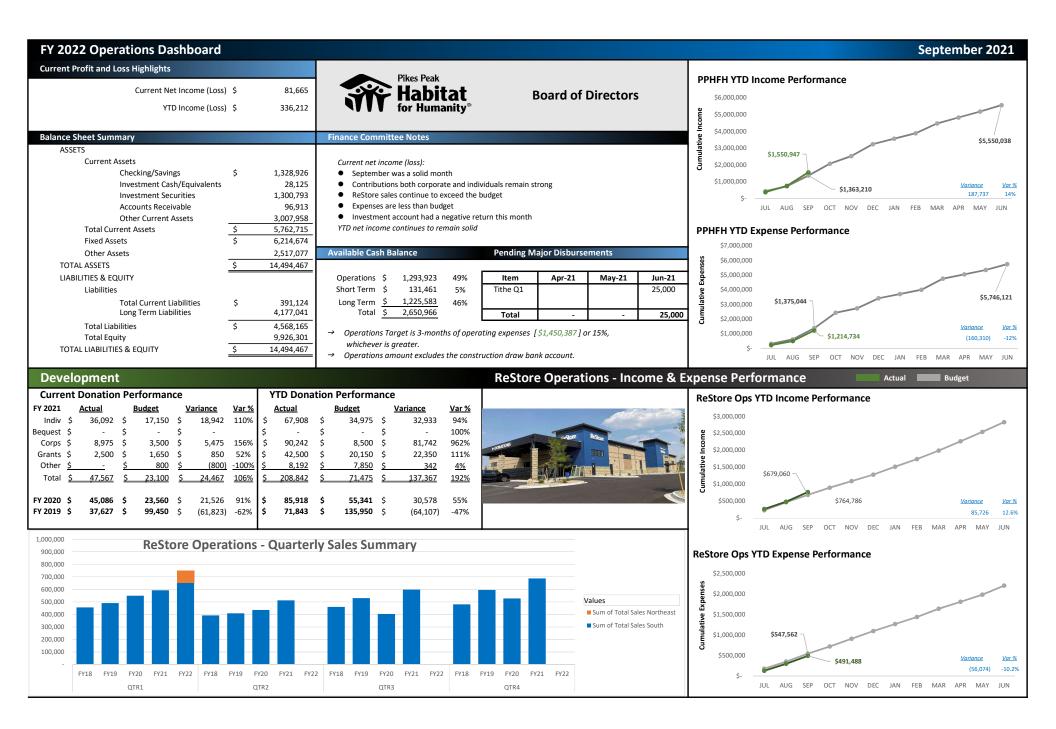
Ms. Lewis asked if there are any questions regarding the report. There were no questions.

#### **COMMITTEE REPORTS**

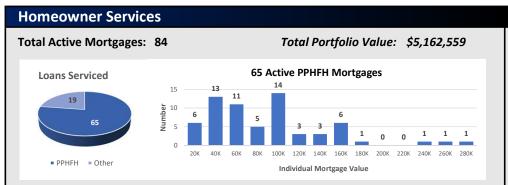
Six Strategic Plan Goals included in the board packet. The goals were discussed at the board retreat with four current goals ongoing and moving forward.

Meeting adjourned at 6:47 p.m.

# Financials & Related Reports



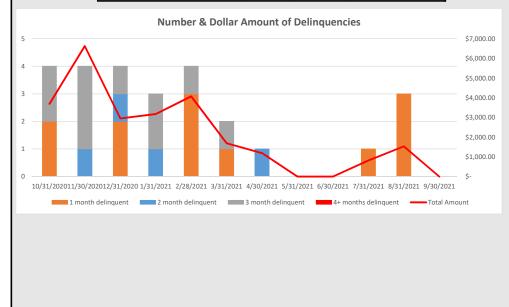
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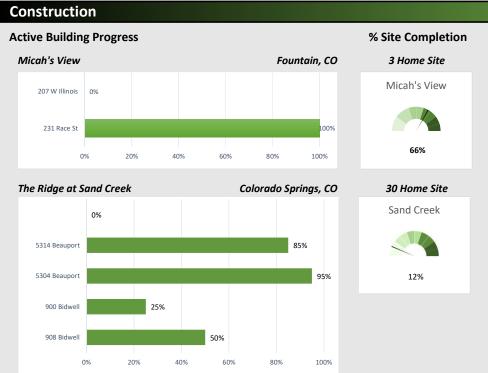


#### **Delinquency Report**

Current Status

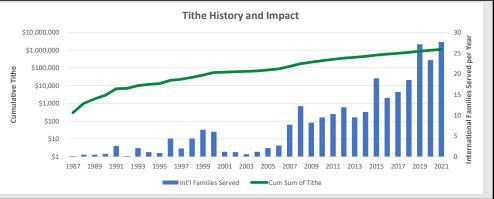
<b>A</b>	MONTHS DELINQUENT	# Loans	\$Amt	% portfolio at risk
Healthy	Less than 1 month behind	0	\$ -	0.00%
	Last month	0	\$0.00	0.00%
· · · ·	1 month behind	0	\$ -	0.00%
Attention	2 months behind	0	\$ -	0.00%
	3 months behind	0	\$ -	0.00%
	4+ months behind	0	\$ -	0.00%
Major	Total	0	\$ -	0.00%
A Major Problem	Last month	0	\$0.00	0.00%
	June 2020	4	\$2,547.86	4.17%





#### Repair Applicants In **Repair Category** Complete Program Selected Process 1 Critical Home Repair 3 2 Home Preservation 1 0 1

#### **Affiliate Tithe Impact**



# Items for Discussion/Vote

Consolidated Financial Statements with Independent Auditor's Report

Year Ended June 30, 2021

(With Comparative Totals for the Year Ended June 30, 2020)

# Pikes Peak Habitat for Humanity

WIPFLI

# WIPFLI

#### **Independent Auditor's Report**

Board of Directors Pikes Peak Habitat for Humanity, Inc. Colorado Springs, Colorado

#### **Report on the Consolidated Financial Statements**

We have audited the accompanying consolidated financial statements of Pikes Peak Habitat for Humanity, Inc. (a nonprofit organization), which comprise the consolidated statement of financial position as of June 30, 2021, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

#### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Pikes Peak Habitat for Humanity, Inc. as of June 30, 2021, and the changes in its consolidated net assets and its consolidated cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States.



#### Report on Summarized Comparative Information

We have previously audited Pikes Peak Habitat for Humanity, Inc.'s 2020 consolidated financial statements, and we expressed an unmodified audit opinion on those audited consolidated financial statements in our report dated November 30, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020, is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Wipfli LLP

October 18, 2021 Denver, Colorado

Consolidated Statements of Financial Position June 30, 2021 (With Comparative Totals as of June 30, 2020)

ASSETS		2021	2020
Current Assets:			
Cash and Cash Equivalents	\$	1,035,828 \$	2,312,696
Contributions and Grants Receivable		106,687	62,768
Current Portion of Mortgages Receivable -			
Net of Unamortized Discount		64,896	41,949
Inventory - ReStore		94,898	55,509
Investments		1,331,001	1,309,269
Prepaid and Other		15,098	19,608
Land Held for Development and Construction-in-Progress		1,026,717	836,569
Total Current Assets		3,675,125	4,638,368
Property and Equipment - At Cost:			
Land		260,270	260,270
Buildings and Improvements		1,594,219	1,594,219
Equipment and Furniture		118,597	118,597
Vehicles		66,770	66,770
Software		5,613	5,613
Construction in Progress - ReStore		3,609,857	76,545
		5,655,326	2,122,014
Less: Accumulated Depreciation		696,962	618,114
Property and Equipment - Net		4,958,364	1,503,900
		1,550,501	1,303,300
Long-Term Assets:			
Long-Term Portion of Mortgages Receivable -			
Net of Unamortized Discount		2,615,076	2,485,454
Land Held for Development and Construction in Progress -			
Net of Current Portion		1,654,924	2,070,000
Total Long-Term Assets		4,270,000	4,555,454
	+		
TOTAL ASSETS	\$	12,903,489 \$	10,697,722

### **Consolidated Statements of Financial Position (Continued)**

June 30, 2021

(With Comparative Totals as of June 30, 2020)

LIABILITIES AND NET ASSETS	2021	2020
Current Liabilities:		
Accounts Payable	\$ 159,347 \$	140,977
Accrued Liabilities	118,508	108,648
Current Portion of Note Payable	62,242	59,471
Current Portion of SBA Paycheck Protection Program Loan	-	32,125
Total Current Liabilities	340,097	341,221
Long-Term Liabilities:		
Note Payable, Less Current Portion	588,033	644,362
Construction Note Payable	2,118,560	· -
SBA Paycheck Protection Program Loan, Less Current Portion	-	281,188
Forgivable Notes Payable	266,710	266,710
Total Long-Term Liabilities	2,973,303	1,192,260
Total Liabilities	3,313,400	1,533,481
Net Assets:		
Without Donor Restrictions	9,289,336	8,981,593
With Donor Restrictions	300,753	182,648
Total Net Assets	9,590,089	9,164,241
TOTAL LIABILITIES AND NET ASSETS	\$ 12,903,489 \$	10,697,722

#### Consolidated Statements of Activities For the Year Ended June 30, 2021 (With Comparative Totals for the Year Ended June 30, 2020)

		With Donor	Total	Total 2020
1	restrictions	Restrictions	2021	2020
\$	1,180,274	\$-\$	1,180,274 \$	1,138,612
	215,946	-	215,946	234,771
	160,851	-	160,851	367,744
	354,252		354,252	122,512
	2,328,635		2,328,635	1,873,892
	(720,000)	-	(720,000)	-
	60,227	-	60,227	24,599
	162,050		162,050	60,191
	3,742,235		3,742,235	3,822,321
	545,387	273,474	818,861	573,400
	313,313	-	313,313	-
			-	400,000
	-	-	-	2,070,000
	386,270	-	386,270	249,676
	155,369	(155,369)	-	-
	1,400,339	118,105	1,518,444	3,293,076
	5,142,574	118,105	5,260,679	7,115,397
		-		2,571,108
		-		1,359,146
	4,216,190	-	4,216,190	3,930,254
	184,603	-	184,603	200,958
	434,038	-	434,038	421,418
	618,641	-	618,641	622,376
	4,834,831	-	4,834,831	4,552,630
	307,743	118,105	425,848	2,562,767
	8,981,593	182,648	9,164,241	6,601,474
	0,001,000	101,010		•,••=,••
	F	215,946 160,851 354,252 2,328,635 (720,000) 60,227 162,050 3,742,235 545,387 313,313  386,270 155,369 1,400,339 5,142,574 2,686,461 1,529,729 4,216,190 184,603 434,038 618,641 4,834,831 307,743	Restrictions       Restrictions         \$ 1,180,274       \$       -         215,946       -       \$         160,851       -       -         354,252       -       -         2,328,635       -       -         (720,000)       -       -         60,227       -       -         162,050       -       -         3,742,235       -       -         545,387       273,474       -         313,313       -       -         386,270       -       -         386,270       -       -         386,270       -       -         1,400,339       118,105       -         2,686,461       -       -         1,529,729       -       -         4,216,190       -       -         184,603       -       -         434,038       -       -         618,641       -       -         307,743       118,105       -	Restrictions         Restrictions         2021           \$ 1,180,274 \$         - \$ 1,180,274 \$           215,946         - \$ 215,946           160,851         - 160,851           354,252         - 354,252           2,328,635         - 2,328,635           (720,000)         - (720,000)           60,227         - 60,227           162,050         - 162,050           3,742,235         - 3,742,235           545,387         273,474         818,861           313,313         - 313,313

Consolidated Statements of Functional Expenses

For the Year Ended June 30, 2021

(With Comparative Totals for the Year Ended June 30, 2020)

		Home			Management	Total	Total
	Co	onstruction	ReStore	Fundraising	and General	2021	2020
Expenses							
Salaries, Payroll Taxes, and Benefits	\$	360,502 \$	847,947	\$ 347,011	\$ 125,357 \$	1,680,817 \$	1,677,041
Construction Costs		1,382,629	14,341	-	-	1,396,970	1,393,723
Mortgage Discounts		705,523	-		-	705,523	579,867
Cost of Purchased ReStore Items Sold		-	192,581	-	-	192,581	105,918
Advertising, Printing, and Publications		14,153	90,435	11,826	358	116,772	117,957
Tithe		124,400	-	-	_	124,400	100,000
Insurance		44,896	83,692	8,389	5,700	142,677	111,707
Telephone and Utilities		6,311	54,216	7,883	4,151	72,561	64,852
Depreciation		15,000	63,848	-	-	78,848	81,691
Vehicle Expenses		13,362	57,519	-	-	70,881	59,951
Occupancy		9,042	20,293	13,075	8,194	50,604	53,506
Interest		-	29,278	-	-	29,278	31,119
Office Supplies and Expenses		2,218	8,838	19,709	8,496	39,261	38,507
Professional Fees		1,077	3,891		26,888	31,856	29,194
Bank and Credit Card Fees		-	33,493	13,247	766	47,506	34,087
Conference, Meals, and Entertainment		1,543	2,174	1,295	951	5,963	21,777
Dues and Subscriptions		4,839	10,606	4,553	2,482	22,480	22,699
Promotions and Miscellaneous Fundraising Costs		-	-	5,826	-	5,826	15,723
Miscellaneous		669	2,820	728	933	5,150	9,156
Repairs and Maintenance		297	13,507	496	327	14,627	4,080
Property Taxes		-	250	-	-	250	75
Total Expenses by Function	\$	2,686,461 \$	1,529,729	\$ 434,038	\$ 184,603 \$	4,834,831 \$	4,552,630

### Consolidated Statements of Cash Flows

For the Year Ended June 30, 2021

(With Comparative Totals for the Year Ended June 30, 2020)

	 2021	2020
Cash Flows From Operating Activities:		
Change in Net Assets	\$ 425,848 \$	2,562,767
Adjustments to Reconcile Change in Net Assets to Net Cash Flows		
From Operating Activities:		
Mortgage Loans Issued - Net of Discount to Net Present Value	(474,281)	(566,229)
Mortgage Discount Amortization	(215,946)	(234,771)
(Gain) on Sale of Mortgages Receivable	(160,851)	(367,744)
Realized and Unrealized (Gains) Losses on Investments	(111,268)	1,000
In-Kind Land Donation	-	(2,070,000)
Valuation Loss on Land Held for Development	720,000	-
Loan Forgiveness (Income)	-	(400,000)
(Forgiveness) of SBA Paycheck Protection Program Loan	(313,313)	-
Depreciation Expense	78,848	81,691
Loss on Sale of Property and Equipment	-	21,437
Changes in Operating Assets and Liabilities:		
Escrow Deposits Held in Trust	-	78,905
Contributions and Grants Receivable	(43,919)	81,922
Inventory - ReStore	(39,389)	(14,990)
Prepaid and Other	4,510	109
Land Held for Development and Construction-in-Progress	(495,072)	7,994
Accounts Payable	18,370	33,330
Accrued Liabilities	9,860	12,086
Escrow Holdings	-	(73,258)
Net Cash Flows From Operating Activities	 (596,603)	(845,751)
Cash Flows From Investing Activities:		
(Purchase of) Property and Equipment	(3,533,312)	(84,715)
Mortgage Payments Received	383,182	390,382
Proceeds from Sale of Mortgages Receivable	315,327	775,289
(Purchase of) Investments	(261,360)	(1,093,276)
Sale of Investments	350,896	1,351,224
Net Cash Flows From Investing Activities	 (2,745,267)	1,338,904
Cash Flows From Financing Activities:		
Proceeds from Forgivable Notes Payable	-	291,603
Proceeds from SBA Paycheck Protection Program Loan		313,313
Proceeds from Construction Note Payable	2,118,560	515,515
(Payments on) Note Payable	(53,558)	(43,679)
Net Cash Flows From Financing Activities	 2,065,002	561,237
Net Change in Cash and Cash Equivalents	(1,276,868)	1,054,390
Cash and Cash Equivalents - Beginning of Year	2,312,696	1,258,306
Cash and Cash Equivalents - End of Year	\$ 1,035,828 \$	2,312,696

Consolidated Statements of Cash Flows (Continued) For the Year Ended June 30, 2021 (With Comparative Totals for the Year Ended June 30, 2020)

		2021	2020
Supplemental Disclosure:			
Interest Paid, including \$20,573 of interest capitalized for			
the Year Ended June 30, 2021	\$	49,851 \$	31,119
	Ŷ	43,031 \$	
Non-Cash Financing Activities:			
Forgiveness of SBA Paycheck Protection Program Loan	\$	313,313 \$	
Loan Forgiveness	¢	, ć	400.00

See accompanying notes to consolidated financial statements.

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Notes to Consolidated Financial Statements

June 30, 2021 (with Comparative Totals for June 30, 2020)

#### **Note 1: Summary of Significant Accounting Policies**

#### **Nature of Operations**

Pikes Peak Habitat for Humanity, Inc. ("PPHFH") was formed on January 27, 1986 and is an affiliate of Habitat for Humanity International, Inc. ("Habitat International"), an ecumenical Christian Not-for-Profit organization whose purpose is to raise funds to build, rehabilitate, and repair affordable housing for low-income individuals who presently live in inadequate housing or cannot purchase housing through conventional sources. To qualify for housing, applicants must demonstrate need for housing, ability to pay for the services and willingness to partner with Habitat for Humanity. All future homeowners and partner families complete sweat equity, attend homeowner education classes, and pay an affordable mortgage for their home or a portion of the external home repairs. Financing for individuals purchasing homes is provided by PPHFH through an affordable mortgage and monthly payments that meet HUD's affordability standards. PPHFH serves Colorado Springs and Fountain with new construction in El Paso County, Colorado. Critical home repair and preservation are being performed through El Paso County including Calhan, Fountain, Cascade, and Colorado Springs.

PPHFH operates a Habitat for Humanity ReStore, a retail operation, where donated gently used and some new home furnishings, appliances, and various building materials are sold to the community to provide the community with a source of low-cost materials for home improvements, to reduce the volume of materials going to landfills, and to generate funds for PPHFH. Many of PPHFH's existing and future homeowners volunteer at the ReStore to earn sweat equity hours and work experience.

On May 23, 2018, PPHFH formed PPHFH Community Housing Development, Inc. for purposes of administering Home Investment Partnership Act (HOME) funding awarded to PPHFH in September 2018 by the City of Colorado Springs. PPHFH is the sole shareholder of PPHFH Community Housing Development, Inc. These entities are collectively referred to as the "Organization" throughout these consolidated financial statements.

#### **Basis of Consolidation**

The accompanying consolidated financial statements include the accounts of Pikes Peak Habitat for Humanity, Inc. and PPHFH Community Housing Development, Inc. All intercompany transactions and balances have been eliminated.

#### **Basis of Presentation**

The consolidated financial statements of the Organization have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States (GAAP).

Notes to Consolidated Financial Statements

June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Classification of Net Assets**

Consolidated Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

*Net assets without donor restrictions*: Net assets available for use in general operations and not subject to donor restrictions.

Net assets with donor restrictions: Net assets subject to donor or certain grantor imposed restrictions. Some donor imposed restrictions are temporary in nature, such as those that will be met by the passage of time, or other events specified by the donor. Other explicit donor imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. The ORganization had no funds held in perpetuity as of June 30, 2021 and 2020. Donor imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, or when the stipulated purpose for which the resource was restricted has been fulfilled.

#### **Use of Estimates in Preparation of Consolidated Financial Statements**

The preparation of consolidated financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Income Taxes**

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation on unrelated business income. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(1).

In accordance with GAAP, an entity is required to disclose any material uncertain tax positions that management believes does not meet a "more-likely-than-not" standard of being sustained under an income tax audit, and to record a liability for any such taxes including penalty and interest. Management of the Organization has not identified any uncertain tax positions that require the recording of a liability mentioned above or further disclosure.

Notes to Consolidated Financial Statements

June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Comparative Financial Information**

The consolidated financial statements include certain prior year summarized comparative information in total, but not by net asset class. The prior year presentation does not include sufficient detail to constitute a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the audited consolidated financial statements for the year ended June 30, 2020, from which the summarized information was derived.

#### Fair Value Measurements

The Organization's financial instruments include cash and cash equivalents, contributions and grants receivable, mortgages receivable, investments, accounts payable, and short-term borrowings. The fair value of these financial instruments approximates their carrying amounts based on current market indicators such as prevailing interest rates and their nearness to maturity.

#### Cash and Cash Equivalents

The Organization considers all highly liquid debt instruments with an original maturity of three months or less to be cash equivalents.

#### **Contributions and Grants Receivable**

Contributions and grants receivable represent written or oral agreements to contribute cash or other assets to the Organization. At June 30, 2021 and 2020, management deemed all contributions and grants receivable to be fully collectible; accordingly, no allowance for uncollectible contributions and grants was required.

#### **Inventory - ReStore**

Inventories are stated at the lower of cost or net realizable value. Net realizable value is the estimated selling price in the ordinary course of business, less reasonable predictable cost of completion, disposal, and transportation.

#### Investments

The Organization's investments consist of marketable securities and certificates of deposit. The Organization carries investments in marketable securities with readily determined fair values and all investments in debt securities at their fair values in the Consolidated Statements of Financial Position. Quoted market prices in active markets are used as the basis of measurement. Unrealized gains and losses are included in the change in net assets in the accompanying Consolidated Statements of Activities. Certificates of deposit are carried at cost plus accrued interest. Investment fees are netted against income on the Consolidated Statements of Activities.

Notes to Consolidated Financial Statements

June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Mortgages Receivable**

The Organization constructs homes to be sold with interest-free mortgages. These mortgages are discounted to their present value based upon the prevailing market interest rates at the inception of the mortgage. The discount is amortized over the life of the loan using the interest method. The rates determined by the Internal Revenue Service used to discount the mortgages funded for the years ended June 30, 2021 and 2020, were 7.38% and 7.66%, respectively. From time-to-time, the Organization may sell mortgages rather than hold them to term. In this situation, the gain or loss on the sale of mortgages is recorded in the year in which the mortgage is sold.

All mortgages receivable are collateralized by the respective homes sold. A committee of the Board meets together with management on a regular basis to review delinquent loans and to consider if any foreclosure proceedings should be initiated. Receivable balances are considered to be delinquent based on the contractual terms. The need for an allowance is based on past collection experience and an analysis of current mortgage receivable collectability. Management believes that the fair value of each underlying mortgaged property exceeds the value of the associated outstanding mortgage loan and, therefore, no allowance for uncollectible mortgages is recorded.

#### Land Held for Development and Construction-in-Progress

All costs incurred to acquire land held for development are capitalized. All costs incurred in constructing a home are capitalized. These costs include donated goods and services associated with the individual project. These accumulated costs are not subject to depreciation.

#### **Property and Equipment**

Property and equipment is carried at cost or fair market value at date of contribution. Property and equipment acquired with an estimated useful life in excess of one year and a cost of \$5,000 or more is capitalized and depreciated using the straight-line method over the estimated 3-39 year useful live of the respective asset.

Donations of assets are recorded at estimated fair market value. Long-lived assets are recorded without implying a time restriction, therefore, increasing net assets without donor restrictions at the fair market value in the year which the assets are received.

## Pikes Peak Habitat for Humanity, Inc. Notes to Consolidated Financial Statements

June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### Long-Lived Assets

The Organization reviews its long-lived assets periodically to determine potential impairment by comparing the carrying value of those assets with the estimated future undiscounted cash flows expected to result from the use of the assets, including cash flows from disposition. Should the sum of the expected future undiscounted cash flows be less than the carrying value, the Organization would recognize an impairment loss at that time. No impairment loss was recognized during the years ended June 30, 2021 and 2020.

#### **Recognition of Revenue and Support**

*Operating Revenues*: Revenue from operations is primarily derived from ReStore and home sales. Revenues from these sources is recognized when the services are provided, in an amount that reflects the consideration that the Organization expects to be entitled to in exchange for those services. All revenues from contracts with customers is recognized at a point-in-time.

ReStore sales revenue are primarily from customers in El Paso and surrounding counties with payment due at the point of sale. The nature of these sales does not give rise to contract costs or any variable consideration or warranties.

Home sales are to qualified low-income individuals and families in the greater Colorado Springs area. Homes are sold at the appraised or fair market value of the home and funded primarily through financing provided by the Organization. Home sales are recorded at the discounted value of payments to be received over the lives of the mortgage. Some qualified buyers may receive down payment assistance from other agencies to reduce their loan amount. The Organization recognizes revenue from home sales when a home closing occurs and title is transferred to the home buyer. The nature of these sales does not give rise to any other contract costs or variable considerations.

The key factor affecting the amount, timing and uncertainty of the Organization's revenue is its concentration of revenue attributed to Restore sales and sales to homeowners. Management does not believe that the Organization is exposed to any significant risk to its concentration of revenues.

The Organization does not have any contract liabiliites and does not have any significant contract-related assets outside of mortgages receivable.

Notes to Consolidated Financial Statements

June 30, 2021

(With Comparative Totals for June 30, 2020)

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### Recognition of Revenue and Support (Continued)

Net receivables and contract balances from contracts with customers were as follows:

	Re	Mortgages eceivable, at Face Value
July 1, 2019	\$	5,220,455
June 30, 2020	\$	5,010,013
June 30, 2021	\$	5,345,852

*Contribution Revenues*: Contributions, including promises to give, are considered conditional or unconditional, depending on the nature and existence of any donor or grantor conditions. A contribution or promise to give contains a donor or grantor condition when both of the following are present:

- An explicit identification of a barrier, that is more than trivial, that must be overcome before the revenue can be earned and recognized.
- An implicit right of return of assets transferred or a right of release of a donor or grantor's obligation to transfer assets promised, if the condition is not met.

Conditional contributions are recognized when the barrier(s) to entitlement are overcome. Unconditional contributions are recognized as revenue when received.

Unconditional contributions or conditional contributions in which the conditions have been substantially met or explicitly waived by the donor are recorded as support with or without donor restrictions, depending on the existence and nature of any donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Consolidated Statements of Activities as net assets released from restrictions. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized.

*Grant Revenues*: Grants are either recorded as contributions or exchange transactions based on criteria contained in the grant award.

Grant Awards That Are Contributions - Grant awards that are contributions are evaluated for conditions and recognized as revenue when conditions in the award are satisfied. Unconditional awards are recognized as revenue when the award is received. Amounts received in which conditions have not been met are reported as a refundable advance liability.

Notes to Consolidated Financial Statements

June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Recognition of Revenue and Support** (Continued)

Grant Awards That Are Exchange Transactions - Exchange transactions are those in which the resource provider or grantor receives a commensurate value in exchange for goods or services transferred. Revenue is recognized when control of the promised goods or services is transferred to the customer (grantor) in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. Amounts received in excess of recognized revenue are reflected as a contract liability. The Organization received no grant awards considered exchange transactions for the years ended June 30, 2021 and 2020.

#### **Donated Materials and Services**

Donated services are recognized as contributions in accordance with GAAP for Not-for-Profit Organizations, if the services (a) create or enhance non-financial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. Volunteers also provided assistance with specific programs and fund-raising events throughout the year that were not recognized as contributions in the consolidated financial statements because the recognition criteria were not met.

#### Advertising

The Organization expenses the costs of advertising as incurred. Advertising costs totaled \$82,720 and \$80,782, for the years ended June 30, 2021 and 2020, respectively.

#### **Concentrations of Credit Risk**

Financial instruments which potentially subject the Organization to credit risk consist of cash accounts that may, during the year, exceed the federally insured limit set by the FDIC, and mortgage notes receivable. Since the Organization places cash in individual financial institutions in excess of FDIC insured limits, the Organization periodically reviews the financial condition of the financial institutions to reduce the Organization's credit risk associated with cash and cash equivalents. At June 30, 2021 and 2020 the Organization's uninsured cash balance totaled approximately \$650,000 and \$775,000, respectively.

The Organization finances the construction and ownership of homes to low-income individuals in El Paso County, Fountain, and Colorado Springs, Colorado. The mortgages are secured by a deed of trust. The Organization has established procedures to limit the risk of default by limiting the sales prices of the homes and not charging interest in order to establish a monthly mortgage payment that is manageable by the owner. Homes are appraised for value prior to sale and the original sales price may be set below the appraised value. The values of the mortgaged homes that collateralize the mortgage notes receivable are subject to market value fluctuations beyond the control of the Organization.

Credit risk with respect to contributions receivable is limited due to the number and creditworthiness of the corporations, foundations, churches, and individuals that comprise the contributor base.

### **Pikes Peak Habitat for Humanity, Inc.** Notes to Consolidated Financial Statements

June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Functional Allocation of Expenses**

The Consolidated Statements of Functional Expenses reports certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include indirect costs, such as, advertising, printing, and publication, bank and credit card fees, conferences, meals and entertainment, depreciation, insurance, office expenses, telephone and utilities, vehicle expenses, occupancy, dues and subscriptions, fundraising, repairs and maintenance, miscellaneous, and employee costs, which are allocated on the basis of estimated time and effort. Construction costs, interest, mortgage discount, mortgage fees, property taxes, and tithe are considered direct program expenses.

#### **Subsequent Events**

The Organization has evaluated events and transactions for potential recognition or disclosure in the consolidated financial statements through October 18, 2021, which is the date the consolidated financial statements were available to be issued.

#### **Upcoming Accounting Pronouncements**

In February 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2016-02, Leases (Topic 842), which requires lessees to recognize on the statement of financial position a right-to-use asset and a lease liability for most lease arrangements with a term greater than one year. The new standard also requires new disclosures to help financial statement users better understand the amount, timing, and uncertainty of cash flows arising from the leases. ASU 2016-02 is effective for nonpublic companies for fiscal years beginning after December 15, 2021. Early adoption is permitted. The amendments in this update should be applied using a modified retrospective approach. The Organization is currently evaluating the effect that ASU 2016-02 will have on its consolidated financial statements.

In September 2020, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2020-07, Not-for-Profit Entities (Topic 958): Presentation and Disclosure by Not-for-Profit Entities for Contributed Nonfinancial Assets. The purpose of ASU 2020-07 is to clarify the presentation and disclosure of contributed nonfinancial assets with an intention to provide the reader of the financial statements a clearer understanding of what type of nonfinancial assets were received and how they are used and recognized by the Organization. ASU 2020-07 is effective for fiscal years beginning after June 15, 2021. Early adoption is permitted. The Organization is currently evaluating the effect that ASU 2020-07 will have on its consolidated financial statements.

**Notes to Consolidated Financial Statements** 

June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 2: Liquidity and Availability of Financial Resources

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the consolidated statements of financial position date, comprise the following:

s of June 30,	2021	2020
Cash and Cash Equivalents	\$ 1,035,828 \$	2,312,696
Contributions and Grants Receivable - Current	106,687	62,768
Investments	1,331,001	1,309,269
Mortgages Receivable - Current	64,896	41,949
	2,538,412	3,726,682
Less: Restricted Contributions included in Cash and Cash Equivalents	194,066	119,991
Total Financial Assets Available for General Expenditure	\$ 2,344,346 \$	3,606,691

The Organization has a cash management policy in place to ensure that sufficient funds are available to meet the on-going expense and capital needs of the Organization. The Organization has a goal to maintain financial assets in liquid form such as cash and cash equivalents and investments to cover a minimum of approximately three months of operating expenses.

The Organization has a line-of-credit available for cash flow needs up to \$400,000, as further described in Note 11.

#### Note 3: Land Held for Development and Construction-in-Progress

Land held for development and construction-in-progress consists of undeveloped land and infrastructure costs, as well as partially completed single-family dwellings. At June 30, 2021 and 2020, 5 and 4 units, respectively, were under development beyond the land purchase date, and 31 and 30 units, respectively, were in land held for development. There were no completed homes ready for use at June 30, 2021 and 2020. The following is a summary of land held for development and construction-in-progress:

of June 30,	2021	2020
Construction-in-Progress	\$ 671,982 \$	484,933
Land and Property Held for Development	233,330	351,636
Donated Land Held for Development	 1,776,329	2,070,000
Total Land Held for Development and Construction-in-Progress	\$ 2,681,641 \$	2,906,569

# Pikes Peak Habitat for Humanity, Inc. Notes to Consolidated Financial Statements June 30, 2021

(With Comparative Totals for June 30, 2020)

#### Note 3: Land Held for Development and Construction-in-Progress (Continued)

In July 2019, the Organization received a land donation under the terms of a Donation and Development Agreement with an unrelated nonprofit organization (Donor). Under the terms of this Agreement, the Organization received a donation of real property consisting of 30 lots located in Colorado Springs, Colorado valued at \$2,070,000, by the donor. The intended purpose of the gift is to have the Organization construct single family homes on each of the lots for sale to third-party residents that meet certain income and net worth criteria. The lots are being developed for residential use by the Donor. Upon completion of the lot development process by the Donor, the Organization has agreed to pay the Donor \$25,000 per lot (total \$750,000).

During the year ended June 30, 2021, the Organization had an independent appraisal performed on the property and adjusted the lot values to match the appraisal of \$1,350,000. This resulted in a valuation adjustment of \$720,000 for the year ended June 30, 2021.

Under the terms of the Donation and Development Agreement, once the Donor has completed development of the lots and residential construction is allowed to commence, the Organization must begin construction on five or more residences per year in order to meet the intended purpose of the donation. If the Organization does not achieve the required construction targets without first obtaining the written consent of the Donor, then the date of such failure shall be deemed the Construction Reversion Date and title to the property shall automatically revert to and be deeded back to the Donor.

#### Note 4: Mortgages Receivable

Mortgages receivable balances are as follows:

s of June 30,		2021	2020
Mortgages Receivable at Face Value	\$	5,345,852 \$	5,010,013
Less: Unamortized Discount		2,665,880	2,482,610
Net Mortgages Receivable		2,679,972	2,527,403
Less: Current Portion - Net of Unamortized Discount		64,896	41,949
Long-Term Portion - Net of Unamortized Discount	Ś	2,615,076 \$	2,485,454

The following are future payments due under the mortgages receivable for the years ending June 30:

2022	\$	282,310
2023		279,457
2024		276,374
2025		271,185
2026		268,284
 Thereafter		3,968,242
Total	Ś	E 24E 9E2
Total	Ş	5,345,852

## **Pikes Peak Habitat for Humanity, Inc.** Notes to Consolidated Financial Statements June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 4: Mortgages Receivable (Continued)

At June 30, 2021 and 2020, the Organization had 69 and 70, respectively, outstanding mortgages receivable with applicable discount rates ranging from 6.25% to 9.00%, respectively. The discount rates are set by Habitat International based on the annual simple average of the rates published by the Internal Revenue Service under 2011-5 Section 42(B)(2) for buildings placed into service during the period. The rate in effect at the time the loan is made is the rate that is used to discount the mortgage.

In addition to the reported mortgage loans receivable described above, a forgivable promissory note is established at the closing of each home for the difference between the appraised value and the actual sales price of the home. The forgivable loan is forgiven ratably over the life of the mortgage note. No amounts associated with the forgivable note are reflected in these consolidated financial statements as the balance is only due in the instance that the homeowner sells the house prior to the maturity of the mortgage note. During the years ended June 30, 2021 and 2020, the Organization received \$354,252 and \$122,512, respectively, of proceeds from forgivable mortgages.

#### Loan Sales

During the year ended June 30, 2021, the Organization sold two loans to a financial institution and received \$315,327 in cash proceeds from the sale. The Organization recognized a gain of \$160,851 from the sale. According to the agreement between the Organization and the financial institution, if a homeowner defaults on a mortgage note sold, the Organization will be obligated to substitute another mortgage of equal or greater value. Subsequent to year end, the Organization sold an additional loan to a financial institution receiving \$166,381 in cash and recognizing a gain of \$83,512 from the sale.

During the year ended June 30, 2020, the Organization sold seven loans to multiple financial institutions and received \$775,289 in cash proceeds from the sale. The Organization recognized a gain of \$367,744 from the sale. According to the agreement between the Organization and the financial institution, if a homeowner defaults on a mortgage note sold, the Organization will be obligated to substitute another mortgage of equal or greater value.

#### **Note 5: Investments**

The following summarizes investments at June 30, 2021:

	 Cost	Fair Value
Mutual Funds	\$ 892,225 \$	1,016,406
Common Stocks and Exchange Traded Funds	151,969	211,653
Certificates of Deposit	 102,942	102,942
Total Investments	\$ 1,147,136 \$	1,331,001

**Notes to Consolidated Financial Statements** 

June 30, 2021

(With Comparative Totals for June 30, 2020)

#### Note 5: Investments (Continued)

The following summarizes investments at June 30, 2020:

	Cost	Fair Value
Mutual Funds	\$ 1,016,859 \$	5 1,051,025
Common Stocks and Exchange Traded Funds	149,748	156,039
Certificates of Deposit	 102,205	102,205
Total Investments	\$ 1,268,812 \$	5 1,309,269
Investment income was composed of the following:		
Years Ended June 30,	2021	2020
Realized (Losses)	\$ (3,375) \$	
Unrealized Gains	114,643	8,265
Interest and Dividends, Net	50,782	61,191
Investment Income	\$ 162,050 \$	60,191

#### Note 6: Fair Value Measurements

The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). There were no changes in methods or assumptions during the years ending June 30, 2021 and 2020. The levels of the fair value hierarchy under FASB ASC 820 are described as follows:

<u>Level 1 Fair Value Measurements</u> - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.

Level 2 Fair Value Measurements - Inputs to the valuation methodology include:

-quoted prices for similar assets or liabilities in active markets;
-quoted prices for identical or similar assets or liabilities in inactive markets;
-inputs other than quoted prices that are observable for the asset or liability;
-inputs that are derived principally from or corroborated by observable market data by correlation or other means

If the asset or liability has a specified (contractual) term, the Level 2 Input must be observable for substantially the full term of the asset or liability.

### Pikes Peak Habitat for Humanity, Inc. Notes to Consolidated Financial Statements

June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 6: Fair Value Measurements (Continued)

<u>Level 3 Fair Value Measurements</u> - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

Mutual funds, common stocks, and exchange traded funds are valued at quoted market prices in active markets.

Certificates of deposit are valued at cost plus accrued interest.

The following table sets forth, by level within the fair value hierarchy, the Organization's assets at fair value on a recurring basis as of June 30, 2021:

	Fair Value of Assets as of June 30, 2021				
	Level 1	Level 2	Level 3	Total	
Mutual Funds	\$ 1,016,406 \$	- \$	- \$	1,016,406	
Common Stocks and Exchange Traded Funds	211,653	-	-	211,653	
Certificates of Deposit	-	102,942	-	102,942	
Total Assets in the Fair Value Hierarchy	\$ 1,228,059 \$	102,942 \$	- \$	1,331,001	

The following table sets forth, by level within the fair value hierarchy, the Organization's assets at fair value on a recurring basis as of June 30, 2020:

	Fair Value of Assets as of June 30, 2020				
		Level 1	Level 2	Level 3	Total
Mutual Funds	\$	1,051,025 \$	- \$	- \$	1,051,025
Common Stocks and Exchange Traded Funds		156,039		-	156,039
Certificates of Deposit		-	102,205	-	102,205
Total Assets in the Fair Value Hierarchy	\$	1,207,064 \$	102,205 \$	- \$	1,309,269

**Notes to Consolidated Financial Statements** 

June 30, 2021

(With Comparative Totals for June 30, 2020)

#### **Note 7: Property and Equipment**

Property and equipment, net of accumulated depreciation, consisted of the following:

s of June 30,		2021	2020
Land	\$	260,270 \$	260,270
Building and Improvements		1,064,107	1,115,834
Equipment and Furniture		14,705	31,526
Vehicles		9,425	19,725
Construction in Progress - ReStore		3,609,857	76,545
Property and Equipment - Net	\$	4,958,364 \$	1,503,900

Depreciation expense charged to operations for the years ended June 30, 2021 and 2020, was \$78,848 and \$81,691, respectively.

On August 18, 2020, the Organization purchased land in Colorado Springs, Colorado, for \$1,040,000. After store construction completion, this facility will serve as the Organization's second ReStore. Construction related expenditures related to this facility totaled \$3,609,857 and \$76,545 at June 30, 2021 and 2020, respectively.

#### Note 8: Note Payable

The following is a summary of the note payable:

s of June 30,	2021	2020
Loan from a commercial bank payable in monthly installments of \$7,480, including interest at 4.5%; matures December 2029; secured by real estate. The note agreement contains certain restrictive financial covenants, including maintaining a minimum debt service coverage ratio. As of June 30, 2021 and 2020, the Organization was in compliance with these requirements.	650,275 \$	703,833
Less: Current Portion included in Current Liabilities	62,242	59,47
Note Payable, Less Current Portion \$	588,033 \$	644,36

Notes to Consolidated Financial Statements

June 30, 2021

(With Comparative Totals for June 30, 2020)

#### Note 8: Note Payable (Continued)

The following are future maturities of the note payable for the years ending June 30:

2022	\$	62,242
2023		65,141
2024		68,118
2025		71,350
2026		74,675
Thereafter		308,749
Total	\$	650,275

#### **Note 9: Construction Note Payable**

In September 2020, the Organization entered into a promissory note with a bank in order to provide construction financing for the new ReStore location. The note is structured to provide funds of up to \$3,723,000 for the construction. The note bears interest at 3.98%. Monthly payments are scheduled to begin in October 2022, at which time the Organization will begin making monthly principal and interest payments of \$17,855 until the maturity date on September 17, 2037, when a final principal and interest payment of \$2,425,694 becomes due. The monthly and final payment amounts will be adjusted based on the total amount advanced to the Organization for construction costs. The line is secured by the deed of trust and all assets associated with the ReStore property. At June 30, 2021, there was a balance of \$2,118,560 outstanding on this note.

The loan agreement requires compliance with certain non-financial covenants. At June 30, 2021 the Organization was in compliance with these requirements.

#### Note 10: Forgivable Notes Payable

The Organization received grant funding in the form of forgivable promissory notes from the City of Colorado Springs for the construction and sale of affordable housing. The promissory notes will be forgiven on the maturity date of the respective note if the property constructed is used for affordable housing as stipulated in the note agreement. If at any time the property is not used for affordable housing, the entire note becomes due and payable to the City of Colorado Springs.

Under the terms of an Agreement with the City of Colorado Springs, the Organization was awarded \$400,000 in HOME Investment Partnership Program grant funding as the Developer of certain real property. The funding was in the form of a forgivable note payable. The Organization received a total of \$291,603 and \$108,397 in funding under the Agreement during the years ending June 30, 2020 and 2019, respectively. The projects associated with the Agreement were completed during the year ended June 30, 2020, with the respective Deeds of Trust securing the projects transferred to the City. As a result of this conveyance, the Organization recognized the \$400,000 in funding as income for the year ended June 30, 2020.

#### Notes to Consolidated Financial Statements

June 30, 2021

(With Comparative Totals for June 30, 2020)

#### Note 10: Forgivable Notes Payable (Continued)

The following is a summary of the forgivable notes payable:

As of June 30,	 2021	2020
Note payable to the City of Colorado Springs; no payments of principal or interest are required. The note will be forgiven in July 2028.	\$ 166,710 \$	166,710
Note payable to the City of Colorado Springs; no payments of principal or interest are required. The note will be forgiven in March 2032.	100,000	100,000
Total Forgivable Notes Payable	\$ 266,710 \$	266,710

#### Note 11: Line-of-Credit

The Organization has entered into a \$400,000 line-of-credit agreement with a bank. The line bears interest at the Wall Street Journal prime rate plus .25%, with a floor rate of 5.25%, and is secured by mortgages receivable. The line matures on September 18, 2022. At June 30, 2021 and 2020, there were no outstanding balances on the line-of-credit.

#### Note 12: SBA Paycheck Protection Program Loan

In March 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act created and funded the Small Business Administration (SBA) Paycheck Protection Program (PPP) to provide loans designated to help small organizations cover their near-term operating expenses and provide an incentive to retain their employees during the COVID-19 pandemic. The Organization applied for and received a PPP loan of \$313,313 under this program in April 2020. The Organization applied for full loan forgiveness and received forgiveness notification from the SBA that the loan was fully forgiven in March 2021. As such, the loan forgiveness income is being recognized in the consolidated financial statements for the year ended June 30, 2021, in accordance with ASC 470.

#### Notes to Consolidated Financial Statements

June 30, 2021

(With Comparative Totals for June 30, 2020)

#### Note 13: Net Assets With Donor Restrictions

Net assets with donor restrictions are comprised of the following:

As of June 30,	 	2021	2020
Subject to the Passage of Time:			
<b>Contributions and Grants Receivable</b>	\$	106,687 \$	62,768
Subject to Expenditure for Specified Purpose:			
Home Construction		194,066	119,880
Total Net Assets with Donor Restrictions	\$	300,753 \$	182,648

Net assets totaling \$155,369 and \$161,900 were released from net assets with donor restrictions for the years ending June 30, 2021 and 2020, respectively, as a result of the Organization incurring expenditures satisfying the related restricted purposes.

#### **Note 14: Operating Leases**

The Organization leases a vehicle and office space under non-cancelable operating leases which expire between 2022 and 2025. Monthly payments under these leases range from \$900 to \$2,300. The minimum future lease payments for the years ending June 30, are as follows:

2023 2024 2025		38,449 28,800 28,800
Total	\$	134,284

For the years ended June 30, 2021 and 2020, rent expense was \$38,822 and \$39,213, respectively.

#### Note 15: Retirement Plan

The Organization established a 401(k) Profit Sharing Plan, effective July 1, 2019, covering all full-time employees. Employees are eligible to participate in the plan the month following their initial month of employment. The Organization is required to make a safe harbor matching contribution equal to 100% of the employee's salary deferral that does not exceed 3% of compensation, plus 50% of employee salary deferrals between 3% and 5% of compensation. This safe harbor matching contribution is 100% vested. Additional discretionary Organization matching contributions may be made under the plan. For the years ended June 30, 2021 and 2020, the Organization contributed \$30,343 and \$18,618, respectively, to the plan.

## **Pikes Peak Habitat for Humanity, Inc.** Notes to Consolidated Financial Statements June 30, 2021 (With Comparative Totals for June 30, 2020)

#### Note 16: Transactions with Habitat International

The Organization voluntarily remits a portion of its contributions to Habitat International on an annual basis. These funds are used to construct homes in economically depressed areas around the world. For the years ended June 30, 2021 and 2020, the Organization contributed \$124,400 and \$100,000, respectively, to Habitat International. These amounts are included in program services in the Consolidated Statements of Activities.

#### Note 17: Pikes Peak Habitat for Humanity Community Development, Inc.

On May 23, 2018, PPHFH Community Housing Development, Inc. was formed with the purpose of administering HOME Investment Partnerships Program (HOME) funding awarded to the Organization by the City of Colorado Springs. As a condition to being awarded the funds, the Organization was required to submit evidence that it qualified as a Community Housing Development Organization (CHDO) pursuant to 24 CFR part 92.

HOME grant funding was awarded to the Organization on September 11, 2018, in the amount of \$400,000 in the form of a forgivable loan. The loan amount was effectively forgiven during fiscal 2020.

#### Note 18: Risks and Uncertainties

On March 11, 2020, the World Health Organization declared the outbreak of a respiratory disease caused by a new coronavirus as a "pandemic." First identified in late 2019 and known now as COVID-19, the outbreak has impacted individuals worldwide. In response, many countries have implemented measures to combat the outbreak which have impacted global business operations.

COVID-19 may impact various segments of the Organization's fiscal 2022 operations and consolidated financial results. Management believes that the Organization is taking appropriate actions to mitigate the possible negative impact. However, the full impact of COVID-19 is unknown and cannot be reasonably estimated as these events are still developing.

# Staff and Committee Reports

#### Executive Director, Staff, & Committee Report November 1, 2021

#### **Executive Director/CEO:**

Strategic Plan Operational Tactic Update:

- Organization-wide staff survey was recently conducted by a third-party provider. Results will be provided to the affiliate leadership team in November and organization-wide at the December quarterly all-staff meeting.
- Staff Compensation and benefit analysis is in process by same third-party provider as the staff survey.

#### **Construction / Repair:**

- The Ridge at Sand Creek:
  - 908 Bidwell estimated completion is mid-December 2021
  - o 900 Bidwell in progress
  - Next 3 lot permits/plot plans submitted
- Home Depot/HFHI Veteran Repairs:
  - o All four of the Veteran Repairs have been completed

#### **Development:**

- Mike Maroone Acura/Honda car show (10/03) donated \$10,600 toward 4<sup>th</sup> Veteran Home Build
- Triton Roofing held golf tournament on 10/08 to benefit PPHFH
- Combined Federal Campaign (CFC) now underway, the venue through which the federal community can donate to PPHFH and other participating charities.
- Board Pledge Update: to date \$63,951.41 donated
- 35<sup>th</sup> Anniversary Celebration held on 10/28 with 160 participants
- FY21 Year in Review brochure released on 10/28
- Gingerbread Home Build launched 10/28 to benefit 4<sup>th</sup> Veteran Build (*Title Sponsor* ANB Bank)

#### Family Selection:

- BOD approved seven future homeowners at 10/04 meeting. Five future homeowners will sign their Partnership Agreements the week of 11/01.
- Two dedications celebrated on 10/27 at Sand Creek: 5304 Beauport, Clark Survey and 5314 Beauport, Veteran Build. After dedications, closed on both houses.

#### Faith:

• COSILoveYou City Serve Day (10/02) PPHFH hosted 71 volunteers at ReStore and construction site, equating to over 218 hours of volunteer work

- First faith subcommittee meeting held on 10/21 with 10 committee members in attendance
- Two Thrivent and two IBU build days in October
- Faith Advisory Committee IBU 'build day' scheduled for 11/12
- October monthly Faith in Action e-Newsletter sent to subscribers

ReStore Northwest:

- Sales are going to come in well above budget
- Drop off donations continue to increase
- Starting to see consistent volunteer numbers

ReStore South:

- Sales are going to come in above budget.
- Construction on Cimmaron is complete but now Costilla is closed.
- Donation drop offs have slowed down.