



Position Description: Global Village Subcommittee Member

PPHFH MISSION

Seeking to put God's love into action, Pikes Peak Habitat for Humanity brings people together to build homes, communities, and hope.

PPHFH NON-PROSELYTIZING POLICY

Habitat for Humanity International (Habitat) and its affiliated organizations will not proselytize. Nor will Habitat work with entities or individuals who insist on proselytizing as part of their work with Habitat. This means that Habitat will not offer assistance on the expressed or implied condition that people must adhere to or convert to a particular faith or listen and respond to messaging designed to induce conversion to a particular faith.

PURPOSE

The Global Village Subcommittee of Pikes Peak Habitat for Humanity (PPHFH) is tasked with helping to develop, support, and guide PPFH as we launch our affiliate's Global Village Trips. Global Village trips are short-term service trips with Habitat partner affiliates around the globe providing opportunities to experience another culture and engage with the local community, all while helping communities working to provide safe, affordable shelter. This subcommittee is essential to helping PPFH achieve its vision of "a world where everyone has a decent place to live" by assisting in the creation, development, and eventual expansion of the Global Village program. This subcommittee fosters, supports, and deepens relationships with local faith communities and organizations throughout El Paso County to recruit Global Village participants and aids in logistical support and strategic planning for trips. The subcommittee additionally is tasked with having a working knowledge of our global partner affiliates, helping PPFH share the story of our international partners locally, and brainstorming creative ways to help Global Village attendees engage locally with PPFH upon their return.

CHAIR

Position available
XXX.XXX.XXXX

STAFF LIAISON

Chloe Henry, *Faith in Action Program Manager*
719.475.7800 x 115
Chloe@pikespeakhabitat.org

BYLAWS ARTICLES OPERATIONAL COMMITTEES

(i). Formation. The Board of Directors shall, by resolution adopted by a majority of the number of directors fixed in accordance with Section 3 of this Article III, designate from among its members the following committees: (a) Executive Committee, (b) Resource Development Committee, (c) Finance Committee, (d) Family Selection & Services Committee, (e) Construction Committee, (f) Faith Relations Committee, (g) Governance Committee, and (h) ReStore Committee. The standing committees set forth in the foregoing sentence shall have the composition, powers and duties set forth in Article IV, below. The Board of Directors may, by resolution adopted by a majority of the number of directors fixed in



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accordance with Section 3 of this Article III, designate from among its members one or more other committees. The president shall be an ex-officio member of all committees.

(ii). Classifications; Reporting. The following committees shall be “**Operational Committees**”: (A) Resource Development Committee, (B) Family Selection & Services Committee, (C) Construction Committee, (D) Faith Relations Committee, and (E) ReStore Committee. Each Operational Committee shall report directly to the executive director of the Corporation and shall receive direction from the executive director of the Corporation. Notwithstanding the foregoing, (I) each Operational Committee shall regularly report its activities to the Board of Directors and (II) each member of an Operational Committee shall comply with all of his or her duties and responsibilities as a director in conducting all of his or her activities as a member of such Operational Committee.

(iii). Authority. Each committee may, to the extent provided in these Bylaws or in the resolution of the Board of Directors forming such committee, and except as may be limited by statute, exercise any of the authority of the Board of Directors. Such delegation of authority shall not relieve the Board of Directors or any member thereof from any responsibility imposed by law.

(iv). Meetings; Notice. Regular meetings of any such committee may be held without notice at such times and places as the committee may fix from time to time by resolution. Special meetings of any such committee may be called by any member thereof upon not less than one day's notice stating the place, date and hour of the meeting, such notice may be given by mail, e-mail, telecopy, or telephone to each director.

MEMBERS

Subcommittee chair, Faith in Action Program Manager (staff advisor), and at-large subcommittee members. Subcommittee members should include representatives from faith communities currently supporting and/or sponsoring faith builds with PPHFH, faith-based business leaders, and professionals from the disciplines of development, international development, global engagement, missions, and communications. The subcommittee chair will sit on the Faith in Action Committee and will provide periodic updates of the Global Village Subcommittee. The PPHFH board president as well as the chair of the Faith in Action Committee are both an ex officio members.

FREQUENCY

Monthly TBD

RESPONSIBILITIES



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- Develop familiarity with PPHFH’s mission, vision, and annual Faith in Action Program strategic plan as it relates to global engagement
- Serve as an ambassador throughout El Paso County to aid in recruiting faith communities, organizations, and individuals to attend Global Village trips
 - Assists in connecting Faith in Action Program Manager to new congregations, businesses, or individuals who may be interested in Global Village opportunities
- Aids in the creation, development, and implementation of the programmatic timeline and logistics related to Global Village Trips
- Assists in the creation of community-wide events to educate the public about Global Village opportunities, draw awareness to our global tithe partners, and get Global Village participants involved locally with PPHFH upon their return
 - Ex: Lunch-and-learn events, post-trip debrief meeting, etc.
- Assist Faith in Action Program Manager in reviewing PPHFH financial protocols and policies related to Global Village trips, providing guidance as to tactics, strategies, and frameworks to consider
 - Develop a familiarity with Habitat for Humanity International’s protocols and requirements for Global Village trips
- Assist Faith in Action Program Manager in developing training guides for trip attendees to get familiar with the local culture they will be visiting
- Support involvement of faith communities in PPHFH activities and events such as: Global Village Lunch & learns, Global Village informational sessions, International Day of Prayer, Home dedications, World Habitat Day, Playhouse Blitz Build etc.
 - Stay informed about PPHFH Faith program happenings and attend faith program events when possible
- Helps to locate potential funding streams for Global Village scholarships
- Partner with PPHFH Staff as necessary for special projects, problem solving, and consultation
- Share ideas and best practices with staff and others on the committee. Prepare to speak up/ask questions/offer new ideas and alternatives as appropriate
- Help identify and recruit additional committee members
- **Chair:** Devise meeting agendas (with staff liaison), chair and conduct committee meetings, review meeting minutes, sits on the Faith in Action Committee as an at-large member and provides periodic status updates from Global Village, represent PPHFH to the faith community at large, serve as a role model and leader among committee members
- **Faith in Action Program Manager:** Act as liaison between the subcommittee and PPHFH, coordinate meeting and event logistics, leads Global Village trips, create agenda (with Chair), maintain contact list, share meeting minutes with subcommittee members, provide support and resources to subcommittee

EXPECTATIONS

- Members shall be expected to commit to at least a one-year term



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- Make the appropriate time commitment to attend and participate in meetings, with additional time as required for preparation and special projects
- Members sign up for the Faith in Action monthly E-newsletter to stay up to date on PPHFH faith related events and initiatives
- Be prompt and attend all meetings of the committee. If it is necessary to be absent (i.e. an unavoidable work situation or illness) the member will inform the committee chair or staff liaison via email

QUALIFICATIONS

- Enthusiasm for PPHFH and its story.
- Understanding of the PPHFH mission / vision / mission principles and desire to promote PPHFH locally and globally. An interest in affordable housing issues and the drive for change.
- A willingness to learn about PPHFH's international tithe partners and their programs
- A passion for global work. A familiarity with organizing cross-cultural programming or international experience a plus

TRAINING PROVIDED TO COMMITTEE MEMBERS

- Orientation to PPHFH and its faith programs, Construction Site / ReStore Visits, guidance on successful public speaking on behalf of PPHFH, HFH Knowledge Center and access to My.Habitat.org

BENEFITS TO YOU

- Being personally rewarded by helping PPHFH to work towards its goal to create a world where everyone has a decent place to live
- Gaining opportunities to network, meet new friends, and establish professional contacts and references.
- Develop skills in marketing, event planning, international community development, and strategic planning in partnership with fellow subcommittee members
- Opportunity to learn about Habitat's local and global engagement opportunities and PPHFH's global partners
- Developing cross-cultural awareness
- Ability to help craft and develop a new program
- Training and resources as mentioned above